

Executive Committee Meeting Minutes – Monday, August 1, 2005

Chairman Dwyer called the meeting to order at 8:33 a.m. and led the committee in the Pledge of Allegiance.

Present: Chair James Dwyer, County Board Supervisors Patricia Haukohl, Walter Kolb, Richard Manke, William Mitchell, Duane Paulson, Duane Stamsta.

Staff Present: Chief of Staff Lee Esler, Legislative Policy Advisor Dave Krahn, Legislative Policy Advisor Mark Mader, Office Services Coordinator Windy Jicha.

Also Present: Director of Public Works Rich Bolte, Clerk of Courts Carolyn Evenson, Chief of Staff Allison Bussler, Supervisor Ken Herro.

Correspondence

- Dwyer reviewed and distributed the list of correspondence. He said Supervisors should request copies of the listed items from Jicha.

Approve Minutes of July 11, 2005

MOTION: Stamsta moved, Kolb second, to approve the minutes of July 11, 2005 as amended. Motion carried: 7-0.

Discuss and Consider Ordinance 160-O-036: Modify Capital Project 200410, Courtroom Remodel – Phase II

MOTION: Manke moved, Mitchell second, to approve Ordinance 160-O-036.

Bolte said this ordinance modifies capital project 200410 to allow the purchase of courtroom furniture. The amount of money available to purchase furniture will depend on the final cost of the building improvements. The department estimates there will be less than \$70K remaining in the budget for these items. Bolte believes the project will be completed in October 2005.

Bolte said Clerk of Courts Evenson alerted him when this capital project was two thirds complete that furniture had not been budgeted for. Bolte didn't know why the purchase of furniture wasn't in the budget like in the past with other projects. The amount spent on furniture will be less than 10% of the total project.

Evenson said furniture has been included in past courtroom renovations. This project was developed so long ago that she doesn't remember why furniture wasn't included. The old furniture in the courtroom and adjoining room is in sad shape. She doesn't know how far the money will go to purchase furniture so they will seek money saving alternatives such as adding larger tabletops to the current juror tables.

Esler said the project costs \$500,000 including \$375,000 for construction and \$65K for asbestos removal. Is the work under way? Bolte said it started in January. Esler asked is there \$70K remaining from the construction budget? Bolte said he thinks the amount comes from the total project budget and doesn't know specifically which line items it would be taken from. Esler asked shouldn't there be a definite cost for furniture listed in the ordinance? Would the contingency be reserved for this purchase? Bolte said some of the contingency has been spent. We will not spend more than the \$500K budgeted for the total project.

Stamsta asked could the amount available for furniture be less than \$70K. Bolte said yes.

Dwyer asked Bolte to put together a handout for the board meeting reflecting the current budget of the project.

Motion carried: 7-0.

Discuss and Consider Appointment 160-A-017: Appointment of Joanie Kerwin to the Waukesha Public Library Board

MOTION: Stamsta moved, Mitchell second, to approve Appointment 160-A-017. Motion carried: 7-0.

Motion to Approve the Scope of the Department of Health and Human Services Contract Audit

The Internal Audit Manager's July 13, 2005 memo had been previously distributed to the committee.

MOTION: Haukohl moved, Paulson second, to approve the scope of the Department of Health and Human Services Contract Audit. Motion carried: 7-0.

Committee Reports by Committee Chairs for the Following Meetings:

July 12, 2005 – Land Use – Kolb said at this meeting, the committee had a lot of questions and discussion to clarify the amendments to Chapter 14 of the Waukesha County Code.

July 12, 2005 – Personnel – Paulson said we maybe close to some contracts. At the next meeting, they will discuss the MOU from the County Clerk on voter's registration cards.

July 13, 2005 – Finance – Haukohl said the committee reviewed many ordinances. They heard a report on transit routes and transit contract with the City of Waukesha and an overview on the Comprehensive Annual Financial Report (CAFR).

July 28, 2005 – Public Works – Manke reported that the committee considered several ordinances including modifying Capital Project 200410, parking regulations on CTH Y, improvements to CTH L and the sale of excess right of way on CTH J/STH 164 Pewaukee Road. Lastly the committee discussed a request for a train crossing quiet zone on Highway KE.

Update on Strategic Planning Process

Bussler distributed a handout titled Strategic Planning Focus Group Orientation and explained how the strategic planning process works. The county does strategic planning every three years or so. For this process, the county hired a consultant, Springsted, to eliminate bias. It will take several weeks for the consultants to put together an analysis. So far, she is thrilled with the feedback she's gotten from participants and progress to date.

Herro said it's hard to break down what is tactical versus strategic. He hopes this process will show the big issues Waukesha County is dealing with and how we're doing. He thinks we jumped the gun too quickly with this but you have to do what you have to do.

Mader said he attended some of the meetings. He explained the process and some of the issues discussed. He finds the process to be very neutral and he didn't see any program bias.

Herro said some people thought this was the County Executive's way to find ways to cut the budgets of programs he doesn't want.

Manke asked how much information was given to participants about programs and the jail? Bussler said they were given some information but not as much as Manke would have liked. When the results are released, you need to take them with a grain of salt. The participants wanted to know if it could be proved that money can be saved with these programs, would they be approved. Public safety was the number one priority for participants but everyone had different views of what was included in public safety.

Mader said helpful information will come out of this but it may not be statistically valid. The consultants didn't have time to cover the nuances of public policies, mandated programs, revenue generating programs, etc. Haukohl said she is concerned there weren't enough people at the sessions to make the results valid. She needs to see how the results will be interpreted into a strategic plan. Herro said Haukohl and Manke's concerns were brought up at the meeting. If we had another month, we could have provided more

information. Bussler said the study was originally to be completed for this year's budget but the committee changed that. After all the planning is done, the county needs the fortitude to put the plan into place and at what cost.

Bussler said the study would include best practices from other counties. The consultant wanted to include questions on privatization and her guess is that will be the trend. The advantage of a consultant, is that we wouldn't have asked a lot of the questions that were asked. The committee didn't want this to be done by fall and wanted more time to do it better. We need to get big picture strategic questions. We need to survey employees. We haven't addressed meaty issues such as streamlining and consolidation of services.

Dwyer asked what is the next step and how do we make this a positive endeavor? Herro said he isn't sure what the next step is after the analysis is reviewed.

Bussler said regarding golf courses, they made a clear distinction between the Expo and other services. The Expo has economic development associated with it versus the ice rinks that don't. If the results aren't a road map to the future, what else will they be used for?

Esler said he found the educational sessions unbiased and the information was from the budget book. He didn't see any differences in the voting between the special interest and informed citizens. The special interest group found waiting lists a priority issue but they didn't ask who would pay for extra services. Bussler said it seems like they forgot about wanting lower taxes. Quality services were important to them along with low taxes.

Dwyer said told Bussler that he would like the results of the study presented to the entire board.

Legislative Update

Krahn reviewed the handout titled, Veto/Save List; 2005 – 2007 State Budget. The budget takes effect September 1. One item that was not originally on the list but is very important pertains to the Child Support office. The governor vetoed the legislature's reduction in the Children First Program, effectively restoring funding to an annual appropriation of \$1.1 million. Krahn anticipates the fiscal office completing its analysis of the budget soon. He isn't aware of any veto overrides but there's time.

Motion to Adjourn

MOTION: Mitchell moved, Haukohl second, to adjourn the meeting at 10:35 a.m. Motion carried: 7-0.

Respectfully submitted,

Walter Kolb
Secretary